

Agenda – Meeting 8

QEP Development Task Force & QEP Planning Committee (M9)

Vernon College

December 9, 2016 ▪ 9:00 AM ▪ VER RM 204, CCC RM 712

▪ **Call Meeting to Order**

QEP Development Task Force

Position	Member	Present	Not Present
Director of Quality Enhancement	Criquett Lehman, Chair ⁺		
Instructional Design & Technology Coordinator	Roxie Hill [*]		
Division Chair: Communications	Joe Johnston		
Division Chair: Information & Technology	Mark Holcomb		
Instructor – Education	Teresa Wallace ⁺		
Instructor – English & Read/Write	Misti Brock		
Instructor - Machining	Chris Smith		
Instructor – Mathematics	Brad Beauchamp		
Instructor – Pharmacy Technician	Katrina Brasuell		
Instructor – Sociology	Marissa Underhill		
Instructor – Speech	Donnie Kirk ⁺		
Director of Institutional Advancement	Michelle Alexander ^{**}		
Director of Continuing Education	Christina Feldman ⁺		
Counselor	Jackie Polk [*]		
Early College Start Coordinator	Melissa Moore ^{**}		
New Beginnings Coordinator	Jane Robinson		
Library Services Associate	Debra Henrion		
Student Support Specialist	Sjohonton Fanner ^{**}		
Tutoring Center Coordinator	Amber Hunsaker [*]		
Student Representative(s)			

^{*}Member of SSP Task Force

⁺Member of Integrated Marketing and Recruiting Committee

QEP Planning Committee

Position	Member	Present	Not Present
Director of Quality Enhancement	Criquett Lehman, Chair		
Director of College Effectiveness	Betsy Harkey		
Dean of Instructional Services	Dr. Gary Don Harkey		
Associate Dean of Instructional Services	Shana Drury		
Division Chair: Behavioral & Social Sciences	Greg Fowler		
Division Chair: Mathematics & Science	Paula Whitman		
Division Chair: Information & Technology	Mark Holcomb		
Division Chair: Communications	Joe Johnston		
Instructional Design & Technology Coordinator	Roxie Hill		
Faculty Senate President/History Instructor	Bettye Hutchins		
Faculty Senate Vice President/History Instructor	Jason Scheller		
Dean of Administrative Services or Designee	Garry David		
Dean of Admissions and Financial Aid/Registrar or Designee	Joe Hite		
Dean of Student Services or Designee	Jim Nordone		

President's Team

Position	Member	Present	Not Present
President	Dr. Dusty Johnston		
Dean of Admissions and Financial Aid/Registrar	Joe Hite		

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Dean of Administrative Services	Garry David		
Dean of Instructional Services	Dr. Gary Don Harkey		
Associate Dean of Instructional Services	Shana Drury		
Dean of Student Services	Jim Nordone		
Associate Dean of Student Services	Kristin Harris		
Director of Institutional Advancement	Michelle Alexander		
Director of Human Resources	Haven David		
Director of College Effectiveness	Betsy Harkey		
Director of Quality Enhancement	Criquett Lehman		
Institutional Support Specialist	Jim Binion		
ERP/SIS Coordinator	Ivy Harris		
Coordinator of Marketing and Community Relations	Holly Scheller		

Instructional Services – Division Chairs, Directors and Coordinators

Position	Member	Present	Not Present
Dean of Instructional Services	Dr. Gary Don Harkey		
Associate Dean of Instructional Services	Shana Drury		
Division Chair: Behavioral & Social Sciences	Greg Fowler		
Division Chair: Mathematics & Science	Paula Whitman		
Division Chair: Information & Technology	Mark Holcomb		
Division Chair: Communications	Joe Johnston		
Associate Degree Nursing Director	Mary Rivard		
Licensed Vocational Nursing Director	Sherrie Denham		
Cosmetology Director	Diana Shipley		
Surgical Technology Coordinator	Jeff Feix		
Pharmacy Technology Coordinator	Katrina Brasuell		
Emergency Medical Services Coordinator	Paul Vogt		
Health Information Management Coordinator	Ruth Rascon		
Director of PASS Department	Deana Lehman		
Director of Library Services	Marian Grona		
Director of Continuing Education	Christina Feldman		
Early College Start Coordinator	Melissa Moore		

- **Approval of Minutes**
 - Meeting 7: October 21, 2016 (Tabled to next meeting)
- **General Business Reports**
 - Director of Quality Enhancement (Chair)
- **Planning**
 - Overview of the Vernon College QEP (Quality Enhancement Plan)
 - Criquett Lehman, Brad Beauchamp, Joe Johnston
- **Updates/Reminders**
 - Spring Semester Meetings - TBD
- **Adjournment**